

GOVERNMENT OF NAGALAND
NATIONAL RURAL HEALTH MISSION
DEPARTMENT OF HEALTH & FAMILY WELFARE
NAGALAND : KOHIMA

Directorate of Health & Family Welfare, Below Nagaland Civil Secretariat Complex, Ruziezou, Kohima- 797 001
Fax: 0370-2270565, email: nrhmnagaland@gmail.com, www.nrhmnagaland.in, Helpline: 0370- 2270222 / 2270565

No: NRHM/NL/6/25/2013-14/

Dated Kohima the Oct 2013

NOTIFICATION

The Entitlement of Travelling Allowance and Daily Allowance/Per Diem (TA/DA) under the State Health Society for various category of Staff shall be as per the Rate herein given at Annexure I & II with immediate effect. The Rate(s) is subject to revision from time to time.

2. The Claimant must certify should the expenditure goes outside the normal Entitlement. For instance, in the case of hiring of vehicles or higher expenditure on POL etc owing to lack of govt vehicles or poor condition of roads or lack of Government Guest House, certification by the Claimant as to the expenditure outside the normal Entitlement shall be mandatory.

3. While claiming the TA/DA, submission of the following Documents shall be mandatory:

For Monitoring Activity:

- a. Order of the Tour Programme.
- b. Tour Report (District & Sub District Officials- 1 copy each to DPMSU and SPMSU / State Officials- To SPMSU).
- c. Duly signed expenditure Vouchers/Bills (District & Sub District Officials- To DPMSU / State Officials- To SPMSU).
- d. Service Delivery Activity Reporting Format (District & Sub District Officials- To DPMSU / State Officials- To SPMSU).

For VHND Activity:

- a. Order of the VHND Programme.
- b. Duly signed expenditure Vouchers/Bills (District & Sub District Officials- To DPMSU/BPMSU).
- c. Service Delivery Activity Reporting Format (District & Sub District Officials- To DPMSU)

For Meeting/Workshop etc Activity:

- a. Order of the Meeting/Workshop etc Programme.
- b. Meeting/Workshop Report (District & Sub District Officials- 1 copy each to DPMSU and SPMSU / State Officials- To SPMSU).
- c. Duly signed expenditure Vouchers/Bills (District & Sub District Officials- To DPMSU / State Officials- To SPMSU).

[Signature]
26.10.13

(DR. KHANLO MAGH)
MISSION DIRECTOR (NRHM)

No: NRHM/NL/6/25/2013-14/ *5522*

Dated Kohima the *25th* Oct 2013

Copy To:

1. The P.S to Hon'ble Minister of Health & Family Welfare Department, Nagaland, Kohima.
2. The Commissioner & Secretary to Govt of Nagaland, Health & Family Welfare Department, Nagaland, Kohima.
3. The Principal Director, Directorate of Health & Family Welfare, Nagaland, Kohima.
4. The Director (Health / Family Welfare), Directorate of Health & Family Welfare, Nagaland, Kohima.
5. All Additional Directors/ Joint Directors/ Deputy Directors including State Programme Officer (By Name), Directorate of Health & Family Welfare, Nagaland, Kohima.
6. The Deputy Commissioner & Chairman, District Health Society
Dimapur/ Longleng/ Kiphire/ Kohima/ Mokokchung/ Mon/ Peren/ Phek/ Tuensang/Wokha/ Zunheboto
7. The Chief Medical Officer
Dimapur/ Longleng/ Kiphire/ Kohima/ Mokokchung/ Mon/ Peren/ Phek/ Tuensang/Wokha/ Zunheboto for n.a and to circulate to all DPOs and In-charge of CHCs/PHCs/SCs.
8. The Medical Superintendent/ Managing Director/ Hospital Manager, District Hospital,
Dimapur/ Longleng/ Kiphire/ Kohima/ Mokokchung/ Mon/ Peren/ Phek/ Tuensang/Wokha/ Zunheboto.
9. Office Copy / Guard File. To email to all Close Group Users and upload the same to the website.

[Signature]
26.10.13

(DR. KHANLO MAGH)
MISSION DIRECTOR (NRHM)

GOVERNMENT OF NAGALAND
NATIONAL RURAL HEALTH MISSION
DEPARTMENT OF HEALTH & FAMILY WELFARE
NAGALAND : KOHIMA

Directorate of Health & Family Welfare, Below Nagaland Civil Secretariat Complex, Ruziezou, Kohima- 797 001
Fax: 0370-2270565, email: nrhmnagaland@gmail.com, www.nrhmnagaland.in, Helpline: 0370- 2270222 / 2270565

No: NRHM/NL/6/25/2013-14/

Dated Kohima the Oct 2013

Annexure: I

a. Travelling Allowance: Vide Appendix: 4.1 of SHS Bye Laws.

Category I State Programme Officers & State Government Officers (Class I)	Category II State Government Officers (Class II) & Full Time Contractual Staff/Consultants receiving monthly remuneration of Rs. 15,000/- per month or more	Category III Other Contractual Technical/Clerical Staff receiving monthly remuneration less than Rs. 15,000/- per month or State Government staff (Class III & IV)
By Air/ AC 1st Class by Train	AC II Tier Class by Train	2nd Class/AC III Tier Sleeper/Chair Car by Train
NB: Wherever exigency arises a special consideration travel by Air may be permitted on approval of authority		

b. Travelling Allowance for Road Journey by Road:

Category of Staff	Entitlement
All Category of Staff	Actual Fare by Bus/Taxi

c. Mileage Allowance for Road Journey where no specif rates have been prescribed: Vide Govt Order No: FIN/ROP/VI-PC/1/2008 (Pt)/ Dt. 4th May 2011.

Sl. No	Type of Vehicle	Upto 2 years Old (Per KM) (All Classes of Roads)	More Than 2 years Old (Per KM) (All Classes of Roads)
1	Petrol Driven Vehicles (Ambassador/ Maruti Esteem/ Hyundai Accent/ Gypsy etc)	Rs. 7.24	Rs. 8.24
2	Diesel Driven Vehicles (Scorpios/ Boleros etc)	Rs. 4.67	Rs. 5.34


 (DR. KHANLO MAGH)
 MISSION DIRECTOR (NRHM)

GOVERNMENT OF NAGALAND
NATIONAL RURAL HEALTH MISSION
DEPARTMENT OF HEALTH & FAMILY WELFARE
NAGALAND : KOHIMA

Directorate of Health & Family Welfare, Below Nagaland Civil Secretariat Complex, Ruziezou, Kohima- 797 001
Fax: 0370-2270565, email: nrhmnagaland@gmail.com, www.nrhmnagaland.in, Helpline: 0370- 2270222 / 2270565

No: NRHM/NL/6/25/2013-14/ 5627

Dated Kohima the28th..... Oct 2013

Annexure: II

a. Daily Allowance/Per Diem: Vide Appendix: 4.1 of SHS Bye Laws.

Per Diem	Category I State Programme Officers & State Government Officers (Class I)	Category II State Government Officers (Class II) & Full Time Contractual Staff/Consultants receiving monthly remuneration of Rs. 15,000/- per month or more	Category III Other Contractual Technical/Clerical Staff receiving monthly remuneration less than Rs. 15,000/- per month or State Government staff (Class III & IV)
Per Diem for Travel outside State when Hotel is not used	Rs. 500/- per day	Rs. 300/- per day	Rs. 200/- per day
Per Diem for Travel outside State when Hotel is used	Rs.2000/- per day (Subject to actuals with a ceiling of Rs. 300/- per day for food & beverages)	Rs.1000/- per day (Subject to actuals with a ceiling of Rs. 200/- per day for food & beverages)	Rs.500/- per day (Subject to actuals)
Per Diem for Travel within State when Hotel is not used	Rs. 200/- per day	Rs. 150/- per day	Rs. 100/- per day
Per Diem for Travel within State when Hotel is used	Rs.750/- per day (Subject to actuals)	Rs.500/- per day (Subject to actuals)	Rs.300/- per day (Subject to actuals)


 (DR. KHANLO MAGH)
 MISSION DIRECTOR (NRHM)